

## BOARD OF DIRECTORS MEETING MINUTES

February 25, 2020 - 2:00 pm – 2:50 pm  
1<sup>st</sup> Floor Conference Room - Kelowna CHSC – 505 Doyle Avenue

### Board Members

Doug Cochrane, Chair  
Karen Hamling  
Spring Hawes  
Diane Jules  
Selena Lawrie (R)  
Allan Louis  
Dennis Rounsville  
Cindy Stewart  
Tammy Tugnum

### Resource Staff

Susan Brown, President & CEO  
Karen Bloemink, VP Clinical Operations IH North  
Dr. Mike Ertel, VP Medicine & Quality  
Jenn Goodwin, VP Communications & Culture  
Mal Griffin, VP Human Resources  
Norma Janssen, VP Clinical Support Services & CIO  
Dr. Shallen Letwin, VP, Clinical Operations IH South  
Donna Lommer, VP Support Service & CFO  
Anne-Marie Visockas, VP Planning & Research  
Givonna DeBruin, Corporate Director, Internal Audit  
Carmen Gudljek, Board Resource Officer (recorder)

### Guests/Presenters

Dr. Aleksander Tkach, Vascular Neurology, KGH  
& Medical Director for Stroke Network  
Cory Bendall, Director, Stroke Network

ITEM	DISCUSSION	ACTION
<b>1.0 CALL TO ORDER</b>	Chair Cochrane called the meeting was called to order at 2:00 pm.	
1.1 Acknowledgement of Traditional Territories	Chair Cochrane acknowledged with respect, the opportunity to meet and conduct business on the traditional and unceded territory of the “Syilx” Okanagan Interior Salish Nation.	
1.2 Declaration of Conflict of Interest	There were no changes to the recorded conflicts of interest on file.	
1.3 Approval of Agenda	Director Rounsville moved, Director Tugnum seconded, motion carried.  <b>Motion: 20-01</b> That the Board of Directors approved the agenda of February 25, 2020 as presented.	
1.4 Adoption of Consent Agenda	The consent agenda was adopted as presented.	
1.4 Follow Up from Previous Meeting	None.	
<b>2.0 NEW BUSINESS</b>		
2.1 Interior Health Stroke Network	Dr. Aleksander Tkach and Cory Bendall provided a presentation to the Board on the Stroke Network and the new Endovascular Thrombectomy (EVT) Service, planning, implementation and the outcomes to date.  The Board thanked the presenters for their informative presentation and further acknowledged the Foundations and the community that have supported and continue to support this important work.  The presentation is posted on the Interior Health website at	

	<a href="http://www.interiorhealth.ca">www.interiorhealth.ca</a> on the Board of Directors meeting page.	
2.2 Aboriginal Health Annual Report	Deferred.	
<b>3.0 STANDING REPORTS</b>		
3.1 President & CEO Report	<p>Susan Brown presented her report to the Board. Highlights included:</p> <ul style="list-style-type: none"> <li>• The Urgent and Primary Care Centre (UPCC) opened in Kelowna on January 9. The Vernon site is the 13<sup>th</sup> UPCC site which is currently operating from a temporary location with a goal to move to its permanent location this spring.</li> <li>• One of our leaders, Brent Hobbs, Network Director, Patient Transportation Services, was awarded an Excellence in Nursing Leadership Award at the Nurses and Nurse Practitioners of BC 2019 Nursing Awards of Excellence event in December 2019.</li> <li>• JoeAnna’s House officially opened in late November 2019. This incredible partnership with the Kelowna General Hospital Foundation and the support from the broader community provides a home for up to 20 families to be closer to their loved ones while in care at Kelowna.</li> <li>• The MyHealthPortal continues to have more IH patients register for online access. The total number of patients enrolled is over 88,300.</li> <li>• Vision, Mission and Values focus groups were held in several communities across IH on November 13 and December 6 as part of our review and engagement on Vision, Mission and Values. We wish to acknowledge the many community partners and stakeholders that participated in these engaging sessions.</li> </ul> <p>Question from the audience was raised about the coronavirus and location of the confirmed case in the IH region. Ms. Brown reported that this patient is being well managed and there have been no additional cases reported. The location of the patient will not be disclosed in order to protect the patient’s privacy.</p>	
3.2 Chair Report	<p>Chair Cochrane reported that he recently attended Gathering Wisdom X in January 2020. This event brings together all of the First Nations communities in BC to discuss health and wellness.</p> <p>It was a privilege to attend and was an opportunity for learning as we work together to improve health and wellness for our Aboriginal populations.</p>	
<b>4.0 COMMITTEE REPORTS</b>		
4.1 Quality Committee	Director Stewart provided an update from the meeting that took place on February 24. Highlights included:	

	<ul style="list-style-type: none"> <li>• An update on the recent Accreditation Survey that took place in October 2019.</li> <li>• Overview of the Surgical Services 2019 Annual Report.</li> <li>• A regular update was provided on the Quality and Patient Safety Strategic Plan.</li> </ul>	
<p>4.2 Governance &amp; Human Resources Committee</p>	<p>Director Tugnum provided an update from the meeting that took place on February 24. Highlights included:</p> <ul style="list-style-type: none"> <li>• Overview of the Recruitment and Employee Experience 2019 Annual report.</li> <li>• An update was provided on the Workplace Safety Review.</li> <li>• Vision, Mission, Values Engagement report and recommendations were presented.</li> </ul> <p>Approval was requested for the following motions: Director Tugnum moved, Chair Cochrane seconded, motion carried.</p> <p><b>Motion: 20-02</b> THAT the Board of Directors approved the revised Board Governance &amp; Human Resources Committee Terms of Reference.</p> <p>Director Tugnum moved, Director Rounsville seconded, motion carried.</p> <p><b>Motion: 20-03</b> THAT the Board of Directors approved the revised Board Audit &amp; Finance Committee Terms of Reference.</p> <p>Director Tugnum moved, Director Hamling seconded, motion carried.</p> <p><b>Motion: 20-04</b> THAT the Board of Directors approved the revised 2020 Board meeting schedule.</p>	
<p>4.3 Audit &amp; Finance Committee</p>	<p>Director Rounsville provided an update from the meeting that took place on February 24. Highlights included:</p> <ul style="list-style-type: none"> <li>• An update on asset retirement obligations for IH facilities.</li> <li>• A presentation was received on asset management facility condition assessments.</li> <li>• An update on financial planning which included a financial summary.</li> <li>• A status report update on routine Capital Projects.</li> <li>• The Internal Auditor provided an update on the status of the Internal Audit work plan.</li> <li>• An update on IMIT projects.</li> </ul>	
<p>4.4 Strategic Priorities</p>	<p>Director Jules provided an update from the meeting that took place</p>	

Committee	<p>on February 25. Highlights included:</p> <ul style="list-style-type: none"> <li>• An update on the Q3 report and regular reporting of bilateral expectations.</li> <li>• The new Urgent Primary Care Centre (UPCC) is now open in Kelowna and is located in the Capri Mall.</li> </ul>	
4.5 Stakeholder Relations Report	<p>Chair Cochrane presented the Stakeholder Relations report and an overview of the tours that he and the CEO have attended. The report was accepted as presented.</p> <p>Chair Cochrane noted that IH staff, physicians, and volunteers are highly engaged in supporting patients and clients in IH. On behalf of the Board, he acknowledged the remarkable people that work for Interior Health.</p>	
<b>5.0 ADJOURNMENT</b>	The meeting adjourned at 2:50 pm.	