



Title: Hot Work Permit	Document No.:	Approved By:
Author:	Revision No.:	Date Approved:

Work Order Number:		Method Statement / Risk Assessment Number:	
Permit Number:			

Section 1 to be completed by the Permit Requester

Permit Requester	Name:		Company:	
Intended Work Area	Building:		Location Number:	

Description of Work:

Fire-watcher	Name:	
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Nearest Fire Alarm Device:

Equipment/Tools to be used:

Section 2 to be completed by the Permit Requester

Hazard Identification and Risk Assessment

Can the work be moved to the designated Hot Work area?	
Has a flammable gas test been carried out in the hot work area?	
Are suitable fire extinguishers available in the area?	
Has all debris and loose material been removed from the hot work area?	
For work on a wall, has flammable material been removed from the other side of the wall	
For work on piping, has the line been emptied, cleaned/flushed with water (neutralized), locked or tagged out?	
Are signs posted in the area warning of hot work?	
Is the work area cordoned off or have barriers been erected?	
Is the lighting and ventilation adequate for the task?	
Is there sufficient access/egress in the work area?	
Can emergency access/egress routes be kept clear?	
Is fire or smoke detection impacted by the hot work, and if so, what are the plans for mitigation?	

Additional Hazards:

Hazard	Control

Section 3 to be completed by the Permit Requester, Fire-watcher and the Permit Authorizer

Permit Valid From:	Start Date:	Start Time:		
	To:	End Date:	End Time:	
	Print Name	Signature	Date	Time
Permit Requester:				
Fire-watcher:				
Permit Authorizer:				

Section 4 to be completed by the Permit Requester, Fire-watcher and the Permit Authorizer (>30 minutes after completion of work)

I am satisfied that this work has been completed satisfactorily and that the area has been left in a safe and clean condition.

	Print Name	Signature	Date	Time
Permit Requester:				
Fire-watcher:				
Permit Authorizer:				