



Title: Elevated Work Permit	Document No.:	Approved By:
Author:	Revision No.:	Date Approved:

ELEVATED WORK PERMIT NUMBER:		RISK ASSESSMENT/ METHOD STATEMENT NUMBER:	
WORK ORDER NUMBER:			

Section 1 to be completed by the Permit Requester

Permit Requester	Name:		Company:	
Intended Work Area	Building:		Location Number:	
Description of Work:				

Section 2 to be completed by the Permit Requester

Ladder Checks:

Is the ladder erected on a firm level base at a 75° angle (4:1)?	
Is the ladder either secured at the top or will footing be required?	
Does the top of the ladder extend past the egress point by more than 1 meter?	
Is a non-metal ladder being used if the work can potentially have electrical contact?	

Scaffold Checks:

Is the working platform fully boarded?	
Are toe-boards and guiderails in place?	
Is safety netting in place?	

Movable Work Platform Checks:

Are the maintenance, inspection and certification records current?	
Is the Operators' Manual available?	
Are the warning indicators and override controls functional?	
Is the working platform free from debris and excess tools?	
Is fall protection being used while workers are on the platform?	
Are toe-boards and guiderails in place?	

Fall Protection Equipment Checks:

Are all persons involved trained in the use of fall protection equipment?	
Is there a written fall protection plan in place?	
Is the harness, lanyard and stitching intact?	
Is a suitable anchorage point available?	
Is the lanyard suitable for the potential fall distance?	

Other Checks:

Is the work area cordoned off including below the work area?	
Has regular and emergency access and egress been maintained?	

Additional Hazards:

Hazard	Control

Section 3 to be completed by the Permit Requester and the Permit Authorizer

Permit Valid From:	Start Date:	Start Time:		
	To: End Date:	End Time:		
	Print Name	Signature	Date	Time
Permit Requester:				
Permit Authorizer:				

Section 4 to be completed by the Permit Requester and the Permit Authorizer

I am satisfied that this work has been completed satisfactorily and that the area has been left in a safe and clean condition.

	Print Name	Signature	Date	Time
Permit Requester:				
Permit Authorizer:				