



**MINUTES OF OCTOBER 4, 2016  
REGULAR BOARD MEETING  
9:00 am – 10:20 am  
BOARDROOM I - 1815 KIRSCHNER ROAD – KELOWNA**

**Board Members:**

Erwin Malzer, Chair  
Ken Burrows  
Debra Cannon (R)  
Patricia Dooley  
Diane Jules  
John O'Fee  
Findlay (Frank) Quinn  
Dennis Rounsville  
Tammy Tugnum  
Renee Wasylyk

**Resource Staff:**

Chris Mazurkewich, President & Chief Executive Officer (Ex Officio)  
Debra Brinkman, Board Resource Officer (Recorder)

**Guests:**

Jamie Braman, VP Communications & Public Engagement  
Susan Brown, VP & COO, Hospitals & Communities  
Dr. Trevor Corneil, VP Population Health & Chief Medical Health Officer  
Mal Griffin, VP Human Resources & Organizational Development  
Donna Lommer, VP Support Services & CFO  
Norma Malanowich, VP & Chief Information Officer  
Martin McMahon, VP Integration & Strategic Services (R)  
Dr. Alan Stewart, VP Medicine & Quality  
Dr. Glenn Fedor, Chair, Health Authority Medical Advisory Committee (T)  
Givonna De Bruin, Corporate Director, Internal Audit

**Presenters:**

Dr. Harsh Hundal, Acting Executive Medical Director, Residential and Community  
Wendy Petillion, Chair, Interior Health Research Ethics Board  
Dorothy Herbert, Coordinator, Research Ethics Board

(R) Regrets (T) Teleconference (V) Videoconference

**I. CALL TO ORDER**

Chair Malzer called the meeting to order and welcomed Board Directors, staff and visitors.

**I.1 Acknowledgement of the First Nations and their Territory**

Director Jules respectfully acknowledged that the meeting was held on the Okanagan Nation traditional territory.

**I.2 Approval of Agenda**

Director Rounsville moved. Director O'Fee seconded:

Motion: 16-17 **MOVED AND CARRIED UNANIMOUSLY THAT the Board approve the agenda as presented.**

**2. PRESENTATIONS FROM THE PUBLIC**

None

**3. PRESENTATIONS FOR INFORMATION**

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### **Medical Assistance in Dying**

Dr. Hundal presented an update to the June 17, 2016 legislated Bill C-14 making medical assistance in dying legal in Canada. He explained that Interior Health has established a steering committee to facilitate decision making and resources. Dr. Hundal has been touring throughout Interior Health providing support and training to physician groups and staff to ensure standards of practice is being met. He noted that the team continues to develop robust workflows and process documentation to refine the care coordination process. Information is available to the public on the Interiorhealth.ca website. Dr. Hundal answered questions from the Board.

### **Interior Health Research Ethics Board Annual Report 2015-2016**

Wendy Petillion and Dorothy Herbert presented the Interior Health Research Ethics Board Annual Report 2015-16. Interior Health's Research Ethics Board is responsible for providing ethical review for all research involving humans that includes: IH employees, physicians or patients including their data, and IH facilities, programs or services. The Board meets the criteria for research ethics in Canada, as set out in the Tri-Council Policy Statement: Ethical Conduct for Research Involving Humans, written by the three national research-granting agencies: the Canadian Institutes of Health Research, the Natural Sciences and Engineering Research Council, and the Social Sciences and Humanities Research Council. Wendy Petillion answered questions from the Board.

Director Quinn arrived at 9:45 am.

## **4. APPROVAL**

### **4.1 Approval – Minutes**

Director Jules moved. Director Burrows seconded:

Motion: 16-18 **MOVED AND CARRIED UNANIMOUSLY THAT** the Board approves the minutes of the July 19, 2016 Board Meeting, as presented.

## **5. FOLLOW UP ACTIONS FROM PREVIOUS MEETING**

**Cultural Humility and Safety Session** – The Board will be participating in the Cultural Humility and Safety Session on Wednesday, October 5, 2016.

## **6. COMMITTEE REPORTS**

### **a. Health Authority Medical Advisory Committee (HAMAC)**

Dr. Glenn Fedor reported on the Summary Report of the Health Authority Medical Advisory Committee meeting with the following highlights:

- HAMAC members approved their 2017 meeting schedule. The amended schedule will more closely align with the Senior Executive Team meetings and Board meeting calendar.
- HAMAC endorsed the reorganization of the Medical-Operational structure in Laboratory Services.
- HAMAC received a presentation on the status of the roll out of the MyHealthPortal. He noted that the project is a great step forward for Interior Health and continued consultation with physicians will ensure the most effective delivery of this patient centered service.

#### **5.1.1 HAMAC Recommendation(s) for Action / Discussion / Information**

- There were no recommendations from HAMAC at this time.

### **b. Audit and Finance Committee**

Director Rounville requested the Board's approval of the following motions:

Director Rounville moved, Director O'Fee seconded:

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Motion: 16-19 **MOVED AND CARRIED UNANIMOUSLY THAT** the Board recommend to the Board Governance and Human Resources Committee to review the revised Audit and Finance Terms of Reference.

Director Rounsville reported:

- Dave Bond, from KPMG, presented information on the upcoming audit noting that KPMG currently provides this service on behalf of the Auditor General. However, following this audit, the Auditor General's office will conduct the audits in the future.
- The Community Health Services Centre will be substantially complete by mid-October. Clinical and corporate staff are scheduled to be moved in by year end. A number of lease contracts for the available space are in progress. In addition, a portion of the Kirschner Plaza site has also be leased.
- The Vehicle Management Audit was completed with recommendations requesting the strengthening of the policies and procedures.
- Period 5 Financial Summary indicates a positive result.
- The Laundry Services project is moving forward. Discussions are underway with the union regarding staff support and transition.
- MyHealthPortal project & roll-out timelines were reviewed.
- Interior Health, BC Clinical & Support Services and other health authorities continue to prepare for the procurement of Desktop Management Services.
- Cardiology billing and payments audit was conducted with outstanding recommendations to be completed in the fall.
- The Client Rate Assessment Audit provides assurance that the process supports complete and accurate assessments that are aligned with IH's policies and the Ministry of Health Home and Community Care Policy.

c. Quality Committee

Director Burrows advised that there are no motions requiring approval by the Board.

Director Burrows reported that:

- Dr. Corneil provided an update on the Interior Health Public Health Emergency Overdose Prevention and Response.
- A very informative presentation was received on how data is used to identify high performing residential care sites and leading practices to drive quality improvement in fall and injury prevention in residential care facilities, across the health authority.
- The BC Patient Safety & Quality Council developed a provincial board governance training program to support health sector board members in building the knowledge base and skills required to lead their organizations in providing safe and high quality care. Work continues on the curriculum build.
- Medication Management Audit recommendations are being implemented.

d. Governance & Human Resources Committee

Director Dooley requested the Board's approval of the following motions:

Director Dooley moved, Director Burrows seconded:

Motion: 16-20 **MOVED AND CARRIED UNANIMOUSLY THAT** the Board approves the Governance & Human Resources Terms of Reference revisions as presented.

Director Dooley reported that:

- The Board evaluation process was reviewed.
- Management rights and management practices will be reviewed on a quarterly basis.
- Human resource impacts relating to major capital projects will continue to be reviewed.
- Gaps in key healthcare positions and vacancies and the role of educational institutions in addressing those gaps will continue to be discussed.

e. Strategic Priorities Committee

Director Wasylyk advised that there are no motions requiring approval by the Board.

Director Wasylyk reported:

- The Strategic Priorities Terms of Reference will be amended to include the review of all strategic IMIT initiatives.

f. Stakeholders Relations Committee Report

The Stakeholder Relations Committee Report was received as information.

- Board Directors are to provide the Board Resource Officer with a list of any community stakeholder engagement activities undertaken by Board members which will be included in this report.

## 7. REPORTS

### 7.1 President and CEO Report

The President and CEO Report was received as information.

### 7.2 Chair Report

- Chair Malzer reported that he believes that Interior Health and healthcare are at a cross roads. Forces for change are aligning. Physician and nursing leadership groups provincially and nationally are taking a public position on transformative change. Government is actively engaged and interesting opportunities are on the horizon. Interior Health is faced with fiscal challenges however strategic priorities must continue to move forward. The strategic enabling roll of technology as is evident through the online patient portal project, as well as the leadership and progress being demonstrated at Royal Inland Hospital in Kamloops (with the electronic medical record initiative) will increasingly become crucial and decisive in digitizing our major facilities, supporting primary care, and enabling patient self-management. Chair Malzer believes Interior Health can be a role model within the province and wished to thank all the staff involved in this important work.
- Director Dooley reported on the recent site visits to the Kootenay Boundary. Meeting with staff, physicians and volunteers in the various communities is invaluable and wished to thank all those who took the time to meet and share comments and concerns with the CEO, Board Chair and herself.

## 8. CORRESPONDENCE

## 9. DISCUSSION ITEMS

None

## 10. INFORMATION ITEMS

None

## 11. NEW BUSINESS

None

## 12. FUTURE AGENDA ITEMS

None

## 13. NEXT MEETING

Tuesday, December 6, 2016 – 9:00 a.m. – at the new Community Health Services Centre Kelowna, BC

## 14. ADJOURNMENT

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There being no further business, the meeting adjourned at 10:20 am.



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Erwin Malzer, Board Chair



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Chris Mazurkewich, President & CEO