



Administrative
Code: AW Facilities Management

## AW0800 – ART IN IH FACILITIES

### 1.0 PURPOSE

To provide a process for creating art committees and guidelines for receiving, selecting, securing and disposing of art for all Interior Health (IH) facilities.

### 2.0 DEFINITIONS

TERM	DEFINITION
Art	Includes the original concepts of artists, sculptors, craftspeople, executed in any visual art/craft medium, sculpture, carved, cast, assembled or constructed; paintings, prints, drawings, murals, banners, wall hangings, ceramic, or combinations of media.
Art Committee	<p>A body of one or more persons responsible for receiving, selecting, installing, securing, disposing and providing ongoing review of Art at an IH facility.</p> <p>Membership may include representatives from:</p> <ul style="list-style-type: none"> <li>- Health Services Administrator and/or Director;</li> <li>- Member from the Volunteer, Auxiliary or Hospital Foundation;</li> <li>- Department Managers will be asked as an ad-hoc basis when we are dealing with that particular department;</li> <li>- Representative from Plant Maintenance; and</li> <li>- Others (arts community representatives from the public).</li> </ul>
Facility	Any IH owned or leased: acute care facility, clinic, health centre, office, and Long-term Care facility.

### 3.0 POLICY

**3.1** Where feasible and practical, all Facilities will establish an Art Committee that has sole responsibility for selecting Art for the Facility and/or for deciding on donations of Art.

**3.2** The objective of the Art Committee is:

1. To enhance the public spaces at each Facility by exhibiting Art and embracing the therapeutic power of Art for the benefit of patients, their families, staff and visitors. This includes both the selection of Art for the Facility and relocation, storage, and/or dispose of any Art in the Facility's collection, including donated Art.
2. All artworks, whether by purchase, gift, bequest, commission or exchange, will be subject to review by the Art Committee before acceptance into the Art collection. The Art Committee should only review and/or subsequently accept Art that have a clear, legal transfer of title, copyright and right for exhibition. Artwork accepted and placed by

Policy Sponsor: VP Clinical Operations, IH North	1 of 4
Policy Steward: Director Strategic Initiatives, Hospitals and Communities Integrated Services	
Date Approved: June 2016	Date(s) Reviewed-r/Revised-R: February 2019 (R)

## AW0800 – ART IN IH FACILITIES

the Committee will be allocated to public spaces only. Individual artwork for staff offices will be up to the discretion and purchase of staff member.

3. Consider the acquisition and de-accession of artwork(s) incoming and outgoing. All loans – both incoming and outgoing are on a temporary basis only and a loan is not to exceed one year.
4. To display Art that reflects and respects the local values and character of the Facility and be:
  - a. Aesthetically pleasing;
  - b. High quality;
  - c. Consistency with the art in the existing collection and/or opportunities for new themes/design in areas of the Facility
  - d. Culturally sensitive;
  - e. Calming and conducive to a healthy and healing environment; and
  - f. Conformity with all laws, acts, conventions and treaties governing the artwork and the transaction.
5. To provide professional opportunities to local and regional visual artists to display their Art in permanent and/or temporary exhibits within a Facility.

### 3.3 The Art Committee is responsible for all Art at the Facility including:

- Completing ongoing reviews of all Art at the Facility and making recommendations on new projects and project priorities, as well as assisting the Facility's foundation and the Capital Planning department in planning and implementing these projects;
- Selecting Art to be displayed within the Facility;
- Ensuring that all Art on display is of high quality and original artwork. For all Art on display the Facility will not provide insurance to cover the replacement and/or damage of any Art (either permanent or loan) in the collection;
- Making recommendations regarding relocating and decommissioning of all Art, including donated artwork. For the decommissioning process, disposal can be done by means of sale, exchange, loss, repatriation, or destruction. Proceeds from decommissioning and disposal of Art can be used for new acquisitions. For any artwork that is decommissioned, the artist and/or donor will be offered the first right to reacquire the object at the appraised value at the time of decommissioning. Every reasonable effort to contact the donor and/or artist will be made;
- Responsibility for preparing a catalogue of Art held at the Facility. This catalogue includes photographic records of each piece and each piece of artwork shall be assessed periodically for any changes in environmental conditions or security consideration that may affect the placement of that work; and

Policy Sponsor: VP Clinical Operations, IH North	2 of 4
Policy Steward: Director Strategic Initiatives, Hospitals and Communities Integrated Services	
Date Approved: June 2016	Date(s) Reviewed-r/Revised-R: February 2019 (R)



Administrative
Code: AW Facilities Management

## AW0800 – ART IN IH FACILITIES

- Ensuring that Art and artwork forming part of any Facility redevelopment is aligned with the direction of the Art Committee and the vision at the Facility.

### 4.0 PROCEDURES

#### 4.1 Establishing the Facility's Art Committee

Members of the Art Committee shall have knowledge of contemporary Art, a commitment to excellence, and an ability to act responsibly and effectively in the public arena, as well as being capable of innovative thinking about artists and Art in the public realm. Members of the Art Committee will be selected from those who either volunteer for the committee or are solicited to participate based on their experience in the arts.

#### 4.2 Accepting Donations of Art

- The Art Committee has sole discretion to accept donations of Art and the right to refuse Art donations based on its criteria.
- Potential donors of any Art must provide to the Art Committee:
  - a. photograph or JPEG of the piece of Art;
  - b. the physical dimensions of the piece of Art; and
  - c. a brief resume of the artist and their exhibition history.
- The Art Committee will only review Art donations on a quarterly basis.
- Donors shall assume the sole cost and liability of transporting the Art to the Facility.
- Donors are solely responsible for all costs of framing and installing the Art as required.

##### 4.2.1 Donation Tax Receipts for Donations

- If the donor wants a tax receipt, they must also have to supply an appraisal conducted by a member of the Professional Art Dealers Association and/or a reputable art gallery that has experience with the type of Art being donated.
- Tax or business receipts will be issued in accordance with the Facility's foundation's Gift in-Kind Policies (authenticated fair market value) and CRA (Revenue Canada) regulations.

Policy Sponsor: VP Clinical Operations, IH North	3 of 4
Policy Steward: Director Strategic Initiatives, Hospitals and Communities Integrated Services	
Date Approved: June 2016	Date(s) Reviewed-r/Revised-R: February 2019 (R)



Administrative
Code: AW Facilities Management

## AW0800 – ART IN IH FACILITIES

### 4.3 Conditions on Accepted Art

The Art Committee:

- Will consult with the Facility leadership team to determine where to display the accepted donation of Art.
- Make its best effort to install the donated Art as soon as possible and will notify the donor when IH installs the Art.
- Has sole discretion in deciding on any recognition, label, plaque or ceremony for the Art donation.
- Reserves the right to accept donated Art that does not fit its selection criteria with a view to selling or auctioning it to fund items required by the Facility.
- Will not provide insurance to cover the replacement and/or damage of any donated Art.

### 5.0 REFERENCES

- VGH+UBC Hospital Foundation: Donation of Artwork to VGH, UBC Hospital, and GF Strong Sites
- Kelowna General Hospital Art Committee Terms of Reference
- Lions Gate Hospital: Art Committee Acceptance Policy
- University of British Columbia: Public Art at UBC Okanagan
- Resort Municipality of Whistler: Public Art Policy:  
[https://www.whistler.ca/sites/default/files/related/rmow\\_public\\_art\\_policy\\_nov2004.pdf](https://www.whistler.ca/sites/default/files/related/rmow_public_art_policy_nov2004.pdf)

Policy Sponsor: VP Clinical Operations, IH North	4 of 4
Policy Steward: Director Strategic Initiatives, Hospitals and Communities Integrated Services	
Date Approved: June 2016	Date(s) Reviewed-r/Revised-R: February 2019 (R)