

## **SOUTHERN INTERIOR REGIONAL DRINKING WATER TEAM - Protocol**

The membership of the Southern Interior Regional Drinking Water Team (SIRDWT) including contact information is set out in the attached table.

Each agency will bear the costs of its participation in the SIRDWT and the meetings referred to below.

The background and context for the creation of the SIRDWT and this protocol is provided in Appendix A.

### **MEETING SCHEDULE**

#### Regular meetings

The SIRDWT will hold quarterly meetings in the afternoon of the first Monday of the month prior to regular Southern Interior Interagency Management Committee (IAMC) meetings. All parties will send a representative to these meetings.

Parties will attempt to participate in regular meetings in person, but may arrange to participate by conference call if personal attendance is not practicable.

Interior Health will chair regular meetings.

#### Subgroup/working group meetings

Additional meetings may be held at any time to address priorities identified by the SIRDWT. In providing notice of additional meetings, the person responsible for the meeting should give as much notice as is reasonable in the circumstances and must indicate the purpose and subject matter(s) to be addressed in the meeting. The other parties may attend such additional meetings at their discretion.

Parties may participate in additional meetings in person or by teleconference.

#### Matters for consideration at meetings

The SIRDWT will establish its own agendas for regular and additional meetings. Regular meeting agendas will typically include the following:

- Discussion of routine consultation and activities taken pursuant to the protocol as identified below in the Section titled "Matters For Which Coordination And Consultation Will Be Routinely Considered".
- Proactive identification of drinking water protection issues that may warrant inter-agency consultation and coordination even before a specific statutory decision or function is contemplated. This may include, but is not limited to, establishing working groups to explore specific issues, solicitation of input from agencies, groups, or individuals who are not members of the team, or issuing of recommendations.
- Discussion of current protocol and changes that may be required to enhance team function. This may include a review of other agencies or groups that should have membership on the Southern Interior Regional Drinking Water Teams and the accountability that would be accompany that membership.

- Discussion of information sharing strategies and changes or additional tools that could better support decision making functions impacting drinking water.

### **MATTERS FOR WHICH COORDINATION AND CONSULTATION WILL BE ROUTINELY CONSIDERED**

To be determined by the team and their member agencies and documented in the attached Interagency Communication Coordination Chart (ICCC). This may include principles concerning inter-agency consultation when exercising statutory functions relevant to drinking water protection.

Notwithstanding the principles and agreements discussed above, where an official determines that some other approach is more appropriate on the facts of any particular case they should adopt the principles that are considered most appropriate. This reflects the individual mandates and statutory decision functions of member agencies.

It is intended that the SIRDWT will deal with regional drinking water issues with strategic, region-wide implications. Inter-agency contacts at the field level will continue to deal with site specific issues.

### **DEALING WITH DISAGREEMENT OR UNRESOLVED ISSUES**

In the event issues arise about which the team members disagree, or cannot be resolved, and which have potential impact on drinking water protection and related matters, the team members involved will refer the matter to their immediate supervisors for consideration and direction.

If as a result of the referrals discussed above a team member considers that a matter is not resolved to the mutual satisfaction of the agencies concerned, he or she must advise the person from that agency that is a member of the Directors' Inter-agency Committee on Drinking Water.

### **COMMUNICATION STRATEGIES**

The parties will adopt the following communication techniques and strategies to ensure open and effective communication regarding drinking water protection issues:

- Copies of this protocol and the related Memorandum of Understanding will be provided to core team members for appropriate dissemination within their respective agencies.
- Team members will share information in a timely way regarding developments within their respective agencies that are relevant to the matters covered in this protocol.
- Team members will serve as the primary contact for drinking water protection issues for their respective agencies.
- Meeting coordinators will communicate results of meetings (e.g. updated versions of ICCC and Issues Matrix) to all core members within two weeks.
- Regular updates on the activities of the SIRDWT will be provided to the Drinking Water Leadership Council
- Minutes of regular meetings will be provided to the Southern Interior IAMC.

### **PREPARATION OF AN ANNUAL REPORT**

Beginning June 2008, on or before June 30<sup>th</sup> of each year the SIRDWT will provide to the secretariat of the Directors' Inter-agency Committee on Drinking Water a summary report of its activities for the previous fiscal year. Preparation of this report will be lead by Interior Health.

**Southern Interior Regional Drinking Water Team - membership and contact list****Last updated: October 22, 2007**

| <b>Agency</b> | <b>Name</b>       | <b>Title</b>                         | <b>Phone</b> | <b>e-mail</b>  |
|---------------|-------------------|--------------------------------------|--------------|--|
| EMPR          | Mike Cathro       | Regional Director (Kamloops)         | 250-371-6060 | <a href="mailto:Mike.Cathro@gov.bc.ca">Mike.Cathro@gov.bc.ca</a>                             |
| IH            | Elizabeth Sigalet | Assistant Director - Drinking Water  | 250-851-7338 | <a href="mailto:elizabeth.sigalet@interiorhealth.ca">elizabeth.sigalet@interiorhealth.ca</a> |
| ILMB          | Kevin Dickenson   | Land Adjudication Manager (Kamloops) | 250-377-7043 | <a href="mailto:kevin.dickenson@gov.bc.ca">kevin.dickenson@gov.bc.ca</a>                     |
| MAL           | Greg Tegart       | Regional Manager (Central)           | 250-260-3035 | <a href="mailto:greg.tegart@gov.bc.ca">greg.tegart@gov.bc.ca</a>                             |
| MCS           | Meggin Messenger  | Growth Strategies Manager (Okanagan) | 250-387-4045 | <a href="mailto:Meggin.Messenger@gov.bc.ca">Meggin.Messenger@gov.bc.ca</a>                   |
| MOE-EPD       | Rick Adams        | Regional Manager (Thompson-Cariboo)  | 250-371-6225 | <a href="mailto:rick.p.adams@gov.bc.ca">rick.p.adams@gov.bc.ca</a>                           |
| MOE-WSD       | Valerie Cameron   | Regional Manager (Thompson—Cariboo)  | 250-371-6270 | <a href="mailto:valerie.cameron@gov.bc.ca">valerie.cameron@gov.bc.ca</a>                     |
| MoFR          | Madeline Maley    | Regional Manager-Stewardship         | 250-828-4124 | <a href="mailto:madeline.maley@gov.bc.ca">madeline.maley@gov.bc.ca</a>                       |
| MOT           | Norm Parkes       | Regional Manger-Programming          | 250-828-4843 | <a href="mailto:norm.parkes@gov.bc.ca">norm.parkes@gov.bc.ca</a>                             |
| MTSA          | Egon Weger        | Project Manager-Resort Development   | 250-371-3930 | <a href="mailto:egon.weger@gov.bc.ca">egon.weger@gov.bc.ca</a>                               |

| <b>Acronym Legend</b> |   |
|-----------------------|---|
| EMPR                  | Ministry of Energy, Mines, and Petroleum Resources          |
| IH                    | Interior Health Authority                                   |
| ILMB                  | Integrated Land Management Bureau                           |
| MAL                   | Ministry of Agriculture and Lands                           |
| MCS                   | Ministry of Community Services                              |
| MOE - EPD             | Ministry of Environment - Environmental Protection Division |
| MOE -WSD              | Ministry of Environment - Water Stewardship Division        |
| MoFR                  | BC Ministry of Forests and Range                            |
| MOT                   | Ministry of Transportation                                  |
| MTSA                  | Ministry of Tourism, Sports, and the Arts                   |

## Appendix A

### Southern Interior Regional Drinking Water Team - Background and Context

#### 1. Context

- BC Action Plan for Safe Drinking Water (2002)
- Interior Health – Drinking Water Program Direction for Source Water Protection (2005)
- BC Drinking Water Protection Act – Water System Assessments and Plans
- Memorandum of Understanding (MOU) - Inter-Agency Accountability and Coordination on Drinking Water Protection (2006)
- Provincial Health Officer – Progress on the Action Plan for Safe Drinking Water in BC (2007)
- IAMC role in supporting government’s commitment to a reduction in the number of provincial committees (i.e., ensure efficiencies and effectiveness)
- IAMC role in the improved inter-agency coordination for the management of Crown land and resources

#### 2. Observations

- There is an expectation from water suppliers that Drinking Water Officers will take action to address land use conflicts (e.g. SEKID and cattle grazing, LID and Recreational Motorized Vehicle Zone in LRMP, Chapman-Gray and logging in a community watershed) – the “source protection police” model
- There is a belief on the part of water suppliers that they have no control over activities in their water capture zones if they don’t have ownership.
- Assessments have had limited application in understanding critical areas for source protection
- Water suppliers see assessments as punishment and unfair burden to rate payers when they perceive the need for assessments as a result of activities approved by provincial bodies
- Ministries, local government, and the public rely on DWPA or health issues to drive land use decisions (float cabins, viewscapes, mining, recreational development)
- Currently there is no “place” to address/discuss the Drinking Water Protection Act/source water protection between Ministries and local governments
- A more coordinated response to drinking water protection could move us towards a more systematic approach regarding the collaboration/integration of agencies and interests
- There is a lack of reliable resources to support drinking water protection planning efforts
- Inability to address some real issues with existing legislation (e.g. recreational vehicle use) – need to be able to identify key issues to be addressed at a higher level (e.g. from DWT through IAMC)

#### 3. Impact

- It is difficult to separate drinking water health hazards from land use conflicts. When faced with land use conflicts, people use perceived drinking water health hazards as a basis for opposition rather than addressing the true nature of the impact in terms of cause and effect

- Health Authorities and natural resource agencies appear, to the public, to be working against each other rather than identifying consistent approaches to source protection for drinking water
- Water supplier and public perception that Health Authorities have too narrow a mandate for source protection and that natural resource ministries and local governments should be given more authority and enforcement capacity
- Health Authorities are asked (or volunteered) to become involved in circumstances where other agencies' legislation should be used

#### 4. Proposed Objectives of the Southern Interior Regional Drinking Water Team (SIRDWT)

The purpose of the SIRDWT is to have a regional focus on drinking water issues in a manner that reflects a sense of partnership and shared responsibility for drinking water protection and risk management. The Team will also provide an effective channel for communication and may help to reduce the number of referrals that could otherwise be needed. The intention is that the SIRDWT will deal with drinking water issues with region-wide implications. It is envisaged that the interagency contacts at the field level will continue to deal with individual site situations as they develop. Some of the objectives are:

- Proactive – The parties will work to ensure that any potential concerns regarding inter-agency cooperation are identified in a proactive manner and that steps are taken to avoid them, or to address them as soon as possible.
- Information sharing – Each agency, through either the ADMs' or the Directors' Committees, will share with the other agencies information relevant to the matters covered by the MOU. This will include:
  - Sharing of information respecting the development or amendment of any proposed legislation, policy, practices, etc. that may affect drinking water protection (in advance where possible)
  - Sharing information between the ADM's' and Director's' Committee's and officials responsible for implementing the regional protocols (discussed below), and
  - Clear communication regarding the goals and purposes of the various regulatory mandates, particularly those which are results based.
- Regional Contact – Members of the RDWT will serve as the principal contact for their agencies on drinking water issues.

#### 5. Recommendations

- a. Establish the SIRDWT with members from each agency that is party to the MOU.
- b. Membership for the SIRDWT is to be developed as we proceed, it will depend on the scope and involvement from different agencies. IAMC members are requested to give this some thought and nominate representatives from their respective agencies to join the RDWT. It is important to have sufficient representation across the region; therefore members do not need to be restricted to the SIRIAMC or to one for each agency.

### Interagency Communication Coordination Chart (ICCC)

| ACT                           | DECISION OR ACTION BEING CONSIDERED OR TAKEN             | AGENCIES WITH WHICH TO COORDINATE* |    |      |                             |     |     |           |           |      |     |      |
|-------------------------------|--|------------------------------------|----|------|-----------------------------|-----|-----|-----------|-----------|------|-----|------|
|                               |  | EMPR                               | IH | ILMB | Local Gov't & First Nations | MAL | MCS | MOE - EPD | MOE - WSD | MoFR | MOT | MTSA |
| Dike Maintenance Act          |  |                                    |    |      |                             |     |     |           |           |      |     |      |
| Drinking Water Protection Act | Construction permits                                     |                                    |    |      |                             |     |     |           |           |      |     |      |
|                               | Operating permits  |                                    |    |      |                             |     |     |           |           |      |     |      |
|                               | Hazard Abatement Orders                                  |                                    |    |      |                             |     |     |           |           |      |     |      |
|                               | Public reporting requirements (e.g., boil water notices) |                                    |    |      |                             |     |     |           |           |      |     |      |
|                               | Assessment (technical committee)                         |                                    |    |      |                             |     |     |           |           |      |     |      |
|                               | Assessment response plan                                 |                                    |    |      |                             |     |     |           |           |      |     |      |
|                               | Emergency Plans  |                                    |    |      |                             |     |     |           |           |      |     |      |
|                               | DWPP (request for)                                       |                                    |    |      |                             |     |     |           |           |      |     |      |
| Environmental Assessment Act  |  |                                    |    |      |                             |     |     |           |           |      |     |      |
| Environment Management Act    | Pollution abatement order                                |                                    |    |      |                             |     |     |           |           |      |     |      |
|                               | Pollution prevention orders                              |                                    |    |      |                             |     |     |           |           |      |     |      |
|                               | Pollution information order                              |                                    |    |      |                             |     |     |           |           |      |     |      |
|                               | Waste discharge (Schedule 1)                             |                                    |    |      |                             |     |     |           |           |      |     |      |
|                               | Area-based planning                                      |                                    |    |      |                             |     |     |           |           |      |     |      |
|                               | Substitution orders                                      |                                    |    |      |                             |     |     |           |           |      |     |      |
|                               | Remediation orders (CS)                                  |                                    |    |      |                             |     |     |           |           |      |     |      |

"c" - consider consulting and pursue as appropriate  
 "i" - share for information purposes  
 "r" - request input before decision-making  
 (\*May be departed from where the official concerned views the type or degree of coordination set out below is not appropriate in the circumstances)

| ACT                            | DECISION OR ACTION BEING CONSIDERED OR TAKEN              | AGENCIES WITH WHICH TO COORDINATE* |    |      |                             |     |     |           |           |      |     |      |
|--------------------------------|---|------------------------------------|----|------|-----------------------------|-----|-----|-----------|-----------|------|-----|------|
|                                |   | EMPR                               | IH | ILMB | Local Gov't & First Nations | MAL | MCS | MOE - EPD | MOE - WSD | MoFR | MOT | MTSA |
|                                | Animal Waste Control Regulation                           |                                    |    |      |                             |     |     |           |           |      |     |      |
|                                | Organic Matter  |                                    |    |      |                             |     |     |           |           |      |     |      |
|                                | Recycling Regulation                                      |                                    |    |      |                             |     |     |           |           |      |     |      |
| Farm Practices Protection Act  | Farm bylaws through the local government act              |                                    |    |      |                             |     |     |           |           |      |     |      |
| Fisheries Act                  |   |                                    |    |      |                             |     |     |           |           |      |     |      |
| Fish Protection Act            | Riparian Area Regulation                                  |                                    |    |      |                             |     |     |           |           |      |     |      |
| Forest Act                     | Tenure/licence award                                      |                                    |    |      |                             |     |     |           |           |      |     |      |
| Forest Practices Code          | Road construction permits                                 |                                    |    |      |                             |     |     |           |           |      |     |      |
|                                | Watershed Assessments in community watersheds(until 2006) |                                    |    |      |                             |     |     |           |           |      |     |      |
|                                | Forest Development Plan Approval                          |                                    |    |      |                             |     |     |           |           |      |     |      |
|                                | Cutting permits   |                                    |    |      |                             |     |     |           |           |      |     |      |
|                                | Setting water quality objectives (known)                  |                                    |    |      |                             |     |     |           |           |      |     |      |
| Forest and Range Practices Act | Forest Stewardship Plans                                  |                                    |    |      |                             |     |     |           |           |      |     |      |
|                                | Range Stewardship Plans                                   |                                    |    |      |                             |     |     |           |           |      |     |      |
|                                | Range Use Plan  |                                    |    |      |                             |     |     |           |           |      |     |      |
|                                | Woodlot Regulation  |                                    |    |      |                             |     |     |           |           |      |     |      |
|                                | Community Watershed designation (MSRM)                    |                                    |    |      |                             |     |     |           |           |      |     |      |
|                                | Community Watershed objectives (MWLAP)                    |                                    |    |      |                             |     |     |           |           |      |     |      |
| Geothermal                     | Tenure (MEM)  |                                    |    |      |                             |     |     |           |           |      |     |      |

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|---|--|------------------------------------|----|------|-----------------------------|-----|-----|-----------|-----------|------|-----|------|
|   |  | EMPR                               | IH | ILMB | Local Gov't & First Nations | MAL | MCS | MOE - EPD | MOE - WSD | MoFR | MOT | MTSA |
| Resources Act                           | Exploration and Development Approvals (MEM?)   |                                    |    |      |                             |     |     |           |           |      |     |      |
| Integrated Pest Management Act          | Service license approvals (including conditions)   |                                    |    |      |                             |     |     |           |           |      |     |      |
|   | Directives and orders  |                                    |    |      |                             |     |     |           |           |      |     |      |
|   | Selective permitting   |                                    |    |      |                             |     |     |           |           |      |     |      |
| Land Act                                | Plan approvals and objectives (?) IMSRM)   |                                    |    |      |                             |     |     |           |           |      |     |      |
|   | Fee simple   |                                    |    |      |                             |     |     |           |           |      |     |      |
| Land Amendment Act                      | Water Objectives (MSRM)  |                                    |    |      |                             |     |     |           |           |      |     |      |
| Lands, Parks and Housing Act            | Same powers under both (Land Act LWBC)<br>Land Act: application-based, proactively look for opportunities (e.g., sale of Crown land) |                                    |    |      |                             |     |     |           |           |      |     |      |
| Livestock Act                           | Fencing  |                                    |    |      |                             |     |     |           |           |      |     |      |
|   | Land clearing?   |                                    |    |      |                             |     |     |           |           |      |     |      |
| Local Government Act /Community Charter | Regional Growth Strategies   |                                    |    |      |                             |     |     |           |           |      |     |      |
|   | OCPs   |                                    |    |      |                             |     |     |           |           |      |     |      |
|   | Subdivision zoning bylaws  |                                    |    |      |                             |     |     |           |           |      |     |      |
|   | Variances  |                                    |    |      |                             |     |     |           |           |      |     |      |
|   | Borrowing powers regarding water DWO determines non-potable  |                                    |    |      |                             |     |     |           |           |      |     |      |

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|                               | Liquid Waste Management Plans                                       |                                    |    |      |                             |     |     |           |           |      |     |      |
|                               | Amendments to municipal boundaries                                  |                                    |    |      |                             |     |     |           |           |      |     |      |
|                               | Adoption of OCP   |                                    |    |      |                             |     |     |           |           |      |     |      |
|                               | Adoption of Zoning Bylaws   |                                    |    |      |                             |     |     |           |           |      |     |      |
| Local Government Grants Act   | Infrastructure funding  |                                    |    |      |                             |     |     |           |           |      |     |      |
| Local Services Act            | Subdivision regulation (unserved areas within RDs, approval by MOT) |                                    |    |      |                             |     |     |           |           |      |     |      |
| Mines Act                     | Sand and gravel, placer, and hardrock. mining                       |                                    |    |      |                             |     |     |           |           |      |     |      |
|                               | Approvals and permits   |                                    |    |      |                             |     |     |           |           |      |     |      |
|                               | Remediation orders  |                                    |    |      |                             |     |     |           |           |      |     |      |
|                               | Dumps   |                                    |    |      |                             |     |     |           |           |      |     |      |
|                               | Dams  |                                    |    |      |                             |     |     |           |           |      |     |      |
|                               | Remediation for acid rock drainage                                  |                                    |    |      |                             |     |     |           |           |      |     |      |
|                               | Gravel pits   |                                    |    |      |                             |     |     |           |           |      |     |      |
| Parks Act                     | Water supplier provisions   |                                    |    |      |                             |     |     |           |           |      |     |      |
|                               | Park Use Permits  |                                    |    |      |                             |     |     |           |           |      |     |      |
| Petroleum and Natural Gas Act | Tenure (MEM)  |                                    |    |      |                             |     |     |           |           |      |     |      |
|                               | Exploration and Development Approvals                               |                                    |    |      |                             |     |     |           |           |      |     |      |
| Range Act                     |   |                                    |    |      |                             |     |     |           |           |      |     |      |
| Transportation Act            | New highway development   |                                    |    |      |                             |     |     |           |           |      |     |      |

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|                     |  | EMPR                               | IH | ILMB | Local Gov't & First Nations | MAL | MCS | MOE - EPD | MOE - WSD | MoFR | MOT | MTSA |
|                     | Road maintenance standards and agreements for 10 years   |                                    |    |      |                             |     |     |           |           |      |     |      |
|                     | Permit to construct works on Crown lands   |                                    |    |      |                             |     |     |           |           |      |     |      |
|                     | Transportation of Dangerous Goods  |                                    |    |      |                             |     |     |           |           |      |     |      |
| Water Act           | Water licences   |                                    |    |      |                             |     |     |           |           |      |     |      |
|                     | Dam building   |                                    |    |      |                             |     |     |           |           |      |     |      |
|                     | Storage  |                                    |    |      |                             |     |     |           |           |      |     |      |
|                     | Water Users' Communities   |                                    |    |      |                             |     |     |           |           |      |     |      |
|                     | Section 9 approvals: "changes in and about a stream"   |                                    |    |      |                             |     |     |           |           |      |     |      |
|                     | Issuance of permits over Crown land (pipes);   |                                    |    |      |                             |     |     |           |           |      |     |      |
|                     | Dam and dyke approvals. (Potential for flooding of intake works for wells or surface intakes.) |                                    |    |      |                             |     |     |           |           |      |     |      |
|                     | Flood proofing of wells  |                                    |    |      |                             |     |     |           |           |      |     |      |
|                     | Well construction  |                                    |    |      |                             |     |     |           |           |      |     |      |
|                     | Water Management Plans (MSRM/MWLAP)  |                                    |    |      |                             |     |     |           |           |      |     |      |
| Water Utilities Act | Excludes sections strictly for energy utilities  |                                    |    |      |                             |     |     |           |           |      |     |      |
|                     | Certificate of public convenience and necessity  |                                    |    |      |                             |     |     |           |           |      |     |      |

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