

## Quick Reference Guide

### Log On

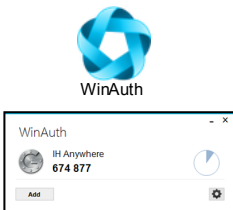
Go to [ihanywhere.interiorhealth.ca](http://ihanywhere.interiorhealth.ca)

**Step 1** - Enter your **IH User Name** and **Password**

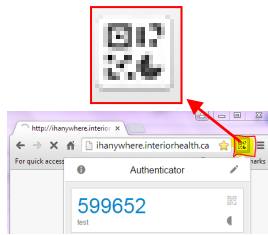
**Step 2** - Then your **6-digit Passcode** from authenticator



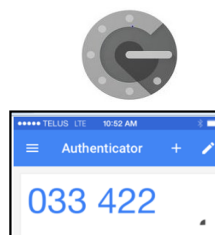
For Windows  
**WinAuth**



For Mac  
**Google Chrome  
Extension**



For Smartphone  
**Google App**

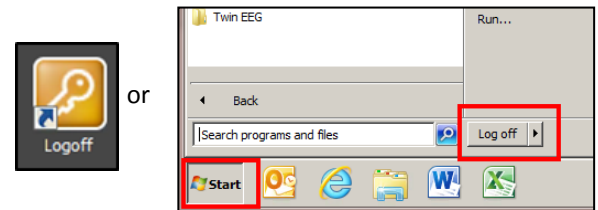


### Log Off or Disconnect?

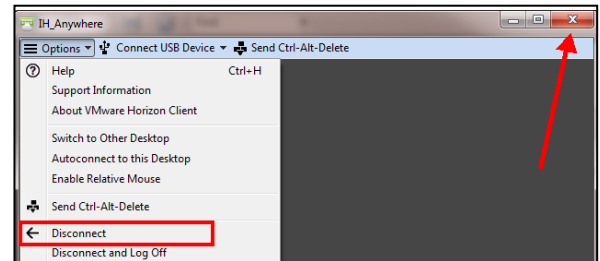
**Log off**—closes your session.

**Disconnect**—keeps it active for 3 hours, If you want to keep working, use disconnect (when you log in again, you see the same screens).

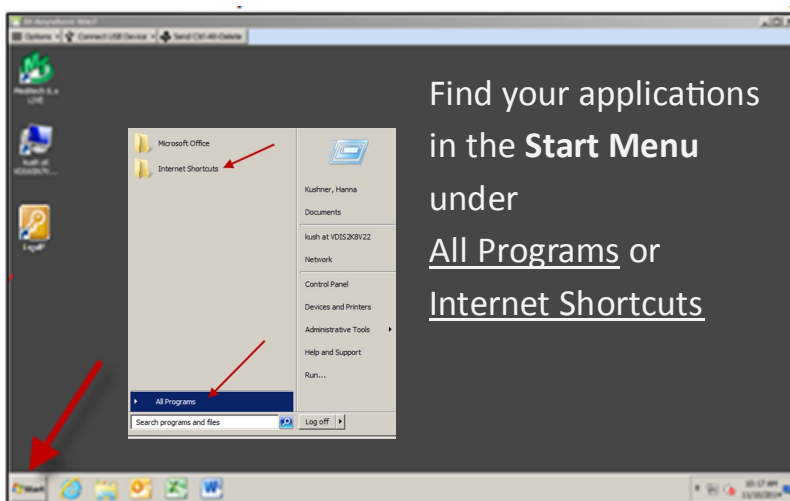
Log off: Click icon on desktop or Start Menu



Disconnect: Click **Options**, click **Disconnect**. Or click the **X** at top right



### Find Applications



### Create a Desktop Shortcut

1. Find the program in the **Start Menu**
2. Right-click on it
3. Click **Send To**
4. Click **Desktop**.

