



Increased report content coming to MyHealthPortal June 2018 Summary for documenting physicians

Launched in June 2016, MyHealthPortal allows patients to access their Interior Health lab results, medical imaging reports and visit history; update their contact information; and view certain appointment details and instructions.

Following consultation with the MyHealthPortal Clinical Advisory Group, Executive Medical Group and HAMAC, effective **June 18, 2018** MyHealthPortal will expand to include most documents understood by practitioners to be *transcribed reports*. Key document types will not be made available through MyHealthPortal, however. These are:

- Emergency Department notes / trauma assessments
- Documents relating to psychiatry or Mental Health and Substance Use services
- Documentation from a Sexual Assault Response Team or Child Abuse Clinic
- Pathology reports
- Nursing and allied health documentation
- Documentation created in the community EMRs (Profile and MedAccess)
- All Meditech documents in *draft* state
- Documents understood to be progress notes, or scans of hand-written notes.

In order to enable sensitive content to be withheld from MyHealthPortal on a report-by-report basis, two document templates options will be available for select document types (ED note, history & physical, consults and trauma assessments): Use one template if you want your report published to MyHealthPortal and the other if you want it to be withheld (unpublished). Practitioners may select which version they wish to use when dictating or when creating documents using voice recognition, and in the case of dictated documents will have 24hrs to change their decision before it is published to MyHealthPortal.

As always, the correctness of their documentation is the practitioner's personal responsibility, and all information remains obtainable via FOI request whether or not it is in the portal. So to be safe:

- Assume the patient is reading your document soon after it is published and be mindful of the patient's potential reaction
- Avoid references to third parties, as these cannot be redacted in MyHealthPortal
- Where possible, avoid abbreviations and jargon, and keep language professional
- Please do not reduce the level of documentation because of any perceived concerns

Most clinical reports are available in MyHealthPortal within 24 hours after the physician signs off on the transcribed report, while Medical Imaging reports are published to MyHealthPortal seven days after sign off.

In the event of errors patients are advised to contact the MyHealthPortal support team, who will pass their query along to Health Information Management for correction or clinical review / correction. In some cases, follow-up with the report author may be required.

Access for minors*: Access to MyHealthPortal will be granted to those minors aged 12 – 18 years who are deemed ‘mature’ by a physician, NP, or psychologist and completion of a Request for a Minor to Access MyHealthPortal form. Proxy access will not be granted to parents or legal guardians of minors aged over 11 years. Minors aged 12-18 deemed incapable due to a permanent mental disability, or those aged 0-11 years, will not be provided access to a MyHealthPortal account, however proxy access may be granted to their parent or legal guardian.

** If you have concerns for a child aged under 12 with parental proxy access and wish the MyHealthPortal account be disabled (eg. where there is suspected abuse or custody issues) contact Portal Support at 1-844-870-4756. Do not email this information.*

Questions?: For general information contact myhealthportal@interiorhealth.ca. For information regarding Health Information Management email documentationsupport@interiorhealth.ca. Do not include patient information in any correspondence.