INFORMATION FOR LICENSING APPLICANTS  
(Food Safety, Drinking Water, Pools, etc.)

The following document outlines how Licensing Officers (LO’s) and Environmental Health Officers (EHO’s) apply provincial health legislation to licensed facilities utilizing a collaborative approach. Applications for licenses are received by Licensing Direct (licensingdirect@interiorhealth.ca, or 1-877-980-5118) and assessed for completion, prior to being forwarded to the designated area Licensing Officer. The Licensing Officer will then review the technical merits of the application, and conduct physical premises inspections as required. The below information will help applicants ensure they have provided all necessary information to allow their application process to proceed without delay.

<table>
<thead>
<tr>
<th>Category</th>
<th>Situation</th>
<th>Action</th>
</tr>
</thead>
</table>
| Food Safety    | • Residential Care with maximum capacity of 6 in care and a maximum of 10 living in the premises,  
• Child care with maximum capacity of 8 in care and  
• Facilities dispensing lower risk foods for immediate service or serving minimally processed low risk foods. | • Compliance with B.C. Food Premises Regulation not required. Practice safe food handling. Recommend taking FOODSAFE Level 1 course.  
• For more information see the “Food Service in Child Care Facilities” handout located at interiorhealth.ca  
• All other facilities | • Permit to Operate a Food Service Establishment is required. Contact your local Health Unit to speak with an EHO for more information. |
| Drinking Water | • Facilities served by an existing community water supply system with frequent public advisories and notifications. | • New licences will not be issued to facilities served by a community water supply system that has frequent water quality advisories and public notifications. Contact your local EHO to determine the status of your community water supply system and options for treatment.  
• Facilities served by existing community water supply systems with adequate treatment and no frequent advisories | • No action required by licensees. Ensure you’re aware of any short-term advisories that do arise.  
• Residential Care with maximum capacity of 6 in care and a maximum of 10 living in the premises,  
• Child care with maximum capacity of 8 in care in a single family dwelling.  
• All other facilities not serviced by a community water supply system | • Must meet legislative requirements to ensure safe drinking water for persons in care. Contact a water analysis laboratory for sampling information.  
• Require a Permit to Operate a Drinking Water Supply System. Contact your local EHO for application and information. |

HP-CF-9028 August 2013
<table>
<thead>
<tr>
<th><strong>Communicable Disease</strong></th>
<th>• All facilities</th>
<th>• Suspected outbreaks are to be reported to the CD Unit intake line (1-866-778-7736), and an incident report sent to Licensing Direct.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Onsite Wastewater</strong></td>
<td>• Facilities connected to existing community sewerage system</td>
<td>• No action required.</td>
</tr>
<tr>
<td></td>
<td>• All other facilities</td>
<td>• Ensure onsite system is working properly. For a list of authorized wastewater practitioners, go to <a href="http://owrp.asttbc.org">http://owrp.asttbc.org</a></td>
</tr>
</tbody>
</table>
| **Swimming Pools and Hot Tubs** | • Residential Care with maximum capacity of 6 in care and a maximum of 10 living in the premises,  
• Child care facility with kiddy pool less than 30cm (12”) in height and less than 1.83m (6’) in diameter, made of plastic or inflatable material, and  
• No swimming pool on-site or pool for personal use only. | • Compliance with swimming pool regulation not required |
|                         | • All other facilities | • Permit to Operate a Swimming Pool is required. Contact your local EHO for more information. |
| **Personal Services**    | • Facilities providing personal services to clients (e.g. hair salon, spa, nail services) | • Advise your local EHO of any newly proposed facilities. Contact an EHO for more information. |
| **Pest Control**         | • All facilities | • If signs of pests are noted contact a private pest control company. |
| **Indoor and Outdoor Air Quality** | • All facilities | • Ensure you’re aware of any air quality bulletins in your local community.  
• It is strongly recommended that all facilities with basements have a test for Radon performed. For more information see Interior Health’s Air Quality web page |
| **First Nations Involvement** | • All facilities on First Nations Land | • Community Care Facilities are licensed under the Community Care and Assisted Living Act (Page 9 of the Guide to Community Care Facilities Licensing in BC).  
• Tobacco Enforcement, some Environmental Health services and Communicable Disease Outbreaks Management are provided by Interior Health in cooperation with Band Leaders. See the Letter of Understanding between Interior Health and First Nations and Inuit Health Branch of Health Canada, January 5, 2006.  
• All other Environmental Health services are provided by Health Canada. Contact Health Canada First Nations Inuit Health Programs, Environmental Public Health Services for more information. |