

## Resources for Residential Care Licence Applicants

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The following resources are intended to assist applicants in submitting a complete application package for a licence to operate a Community Care Facility. Familiarizing yourself with provincial standards and best practices will form a basis for discussion with your Licensing Officer when assessing your application. The intent of assessing an application is to ensure that the applicant is suitable and capable of promoting the health, safety and well-being of persons who will be providing the care and supervision. The Licensing Officer reviews the legislation and regulations prior to issuing a community care facility licence. This review is conducted to determine if the applicant has met all requirements as an indication that the facility will likely be operated in a manner that will promote the health, safety and dignity of persons in care.

### Legislation

- [Community Care and Assisted Living Act \(CCALA\)](#)
- [Residential Care Regulation \(RCR\)](#)
- [Health Care Consent Regulation](#)
- [Health Care \(Consent\) and Care Facility \(Admission\) Act](#)
- [Patient's Bill of Rights](#)
- [Guide to Community Care Licensing in BC](#)
- [Community Care Licensing Branch](#) (Ministry of Health)
- [Director of Licensing Standard of Practice – Advance Directives](#)
- [Director of Licensing Standard of Practice – Agreement in Writing to the Use of Restraints](#)
- [Director of Licensing Standard of Practice – Consent to Care Facility Admission](#)
- [Director of Licensing Standard of Practice – Immunization of Adult Persons in Residential Care](#)
- [Director of Licensing Standard of Practice – Incident Reporting of Aggressive or Unusual Behaviour in Adult Residential Care Facilities](#)
- [Director of Licensing Standard of Practice – Preventing Overdose Deaths](#)

### Forms

- [Application for Licence Form](#) and [Instructions](#) (Section 1.0 in 'The Guide')
- [Declaration of Suitability - Manager Form](#)
- [Suitability of an Applicant Form](#)

### Healthy Eating, Active Living

- [Canada Food Guide](#) used to develop menu
- [Audits and More](#)
- [Meals and More](#)

## **Environmental Health: Safe Food and Drinking Water, Pools, Emergency Planning, Air Quality**

- Call an [Environmental Health Officer](#)
- [How Health Legislation Applies in Licensed Care Facilities](#)
- [Emergency Information – Interior Health](#)
- [Community Care Home Bulletin - Emergency Preparedness](#)
- [Wildfire Smoke](#)
- [Extreme Heat and Community Care Home Facilities](#)
- [Prepared BC](#)

## **Administration and operations**

- [Notifications not requiring a licence amendment](#)
- [Incident Reports](#)
- [Amending a Licence](#)
- [Criminal Records Review Program](#)