# How to Self-Schedule a Lab Visit in Interior Health

- 1. Sign in at http://myhealthportal.interiorhealth.ca
  - a. If you do not have an account, you can sign up either by: 1) visiting an Interior Health site in person and ask to have your email address added to your Electronic Medical Record (no appointment is necessary); or 2) by calling our toll free line and having a Virtual Zoom Portal Enrolment session. Valid government issued photo identification is required.
- 2. Click the Appointments Tab



3. Click **Schedule Appointment**.



4. Select the appropriate **type of Lab Appointment** (this may be found on your Lab Requisition. Please note: A Requisition is required to have any Lab work completed.

### Step 1: Select an appointment type.



5. Select the **lab location** you wish to visit.

Please note, as we roll self-scheduling out to more lab sites, these will become available.

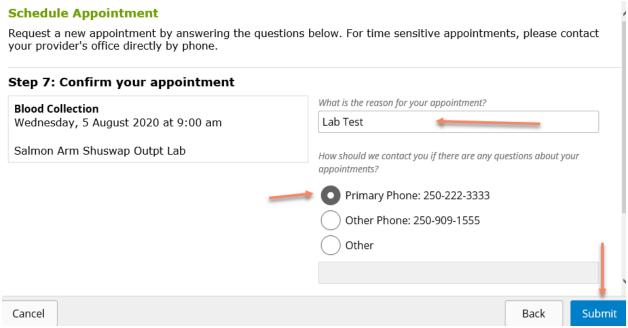
## Step 3: Select an office location for your Blood Collection



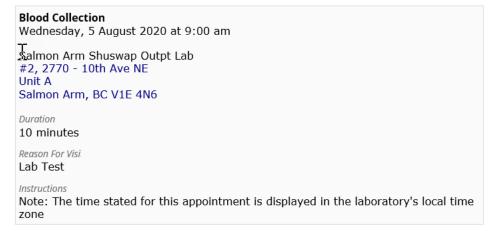
6. Select your desired date and time.

Step 5: Please select a date and time for your Blood Collection at SLH-Lab-Shuswap Outpat Lab Available times for Wednesday, 5 August 2020 August 2020 S М T W T F S 8:00 am 8:10 am 8:20 am 8:30 am 8:40 am 28 29 30 8:50 am 3 5 6 8 11 12 13 14 9:00 am 9:10 am 9:20 am 9:30 am 9:40 am 18 21 9:50 am 28

7. If known, enter your **Reason for Visit**, and confirm your **phone number**. Click **Submit**.



8. Review any related instructions and appointment details at the completion of the booking.



9. From the Appointments Tab, you can view any upcoming appointments.



Your upcoming or pending appointments display on this page. Please Note: Not all Interior Health health-care appointments are booked in the electronic system that links to your MyHealthPortal account.

#### ! ATTENTION!

- \* Click on your appointment below to access additional instructions
- \* If you have received a NOTICE in the mail, you MUST review it for the LOCATION and TIME OF ARRIVAL to ensure your appointment is not cancelled. The time of arrival may differ from the time of the scheduled appointment as well.
- \*If you have questions about your appointments, or need to reschedule please contact the hospital that booked the apppointment for you. Contact Information for all locations can be found using the link on the Home page called Interior Health Home. Learn More

Date	Appointment	Location
Wed, 05 Aug 2020 9:00 am	Blood Collection	Salmon Arm Shuswap Outpt Lab

### And on the home screen:



10. **Reschedule or cancel** your appointment if you are unable to attend.

Please note, at this time, only self-scheduled appointments can be rescheduled or cancelled. For all non-self scheduled appointments, contact the location where your appointment is occurring to cancel or reschedule.

