

## Agreement to comply with ECHO Policies and Procedure

ECHO MHSU at Interior Health is a Ministry of Health and Specialist Services Committee funded project focused on supporting primary care providers to build capacity in the treatment and management of mental health and substance use disorders through weekly videoconferencing sessions.

I am participating in one or more ECHO MHSU at Interior Health sessions as a \_\_\_\_\_ [guest/consultant, physician, expert], and I agree to following:

### I. ECHO SESSION ETIQUETTE

I understand and agree to adhere to the ECHO MHSU at IHA session etiquette guidelines, as follows:

1. Arrive at the designated ECHO session room at least 10 minutes prior to the start of the session.
2. Eliminate environmental distractions (e.g., cell phones, laptops and paper shuffling).
  - a. If required, please exit the room for any telephone calls or personal conversations.
3. Introduce myself, my role, and purpose for attending the session
4. Will NOT take photographs or videos of the session.

### II. PRIVACY AND CONFIDENTIALITY

I understand that during my affiliation with ECHO MHSU at Interior Health, I will have access to information and material relating to the session, participants, and anonymized clients/patients that are of a private and confidential nature. I agree to treat all session information, including information pertaining to participants and/or anonymized clients/patients, as confidential, and I will not discuss, divulge, or disclose such information.

I have read and understood this document. I understand and agree to abide by the conditions outlined in this agreement, and understand that they will remain in force after the ECHO MHSU at Interior Health session has ended.

### II. SIGNATURE

Signature: \_\_\_\_\_ Date: \_\_\_\_\_