

POLICY 4.7 – Task Force Guidelines and Current Task Forces

Interior Health would like to recognize and acknowledge the traditional, ancestral, and unceded territories of the Dākelh Dené, Ktunaxa, Nlaka'pamux, Secwépemc, St'át'imc, Syilx, and Tsilhqot'in Nations, where we live, learn, collaborate and work together.

Interior Health recognizes that diversity in the workplace shapes values, attitudes, expectations, perception of self and others and in turn impacts behaviors in the workplace. The dimensions of a diverse workplace includes the protected characteristics under the human rights code of: race, color, ancestry, place of origin, political belief, religion, marital status, family status, physical disability, mental disability, sex, sexual orientation, gender identity or expression, age, criminal or summary conviction unrelated to employment.

1. A task force is a Board Committee Established for a specific period-of-time, normally not longer than six months to undertake a specific task.
2. The Board Chair may appoint task forces between Board meetings but their appointment shall be subject to approval of the Board at the next Board meeting.
3. A task force operates according to the Board approved mandate outlining its duties and responsibilities.
4. A task force must get an extension approved to go beyond the time limit specified in its terms of reference.
5. The General Guidelines for Committees also apply to task forces established by the Board or Chair.
6. Each task force must have a terms of reference with the following headings:
 - Purpose
 - Composition
 - Duties and Responsibilities
 - Completion Date
7. Terms of reference for any task force will be distributed to all Directions and will be held in the Board manual until the task force has been completed and the task force has disbanded.

Policy Sponsor: Board Chair		1 of 1
Policy Steward: Board Liaison		
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