

President & Chief Executive Officer Expense Reporting Template

Quarter: 4 (Fiscal 18/19)				
CEO Name: Susan Brown effective October 25, 2018				
Health Authority: Interior Health Authority				
Category (all conference related costs identified in separate category below):	Amount Reimbursed: (Rounded to Nearest \$)	Date:	Purpose:	Origin/Destination/Location:
Accommodation (list separately, insert lines as needed) ¹	472 283 119 130 292 165 197 114 130 378	September 18-20, 2018 September 27-28, 2018 December 19-20, 2018 January 23-24, 2019 March 5, 2019 March 7, 2019 March 8, 2019 March 12-13, 2019 March 18-21, 2019	Leadership Council and Tripartite HEABC Board Meeting Leadership Council Leadership Council Obama event LOU and East Kootenay Site Tours LOU Resigning Site Safety Tours, Various with Board Director Leadership Council Hotel was cancelled, refund to follow	Victoria Vancouver Victoria Victoria Vancouver Fernie Cranbrook Vernon Victoria
Air, Ferry, Other Travel (list separately, insert lines as needed) ^{1,3}	446 585 410 670 92 928 531 268 564 204 773 590	September 27-28, 2018 October 17-18, 2018 October 22, 2018 November 11-14, 2018 December 19-20, 2018 December 19-20, 2018 January 23-24, 2019 March 5, 2019 March 7, 2019 March 8, 2019 March 18-21, 2019 April 4, 2019	HEABC Board Meeting MOH Bilateral meeting Board Chair and CEO meeting World Executive Forum Leadership council flight for December Leadership Council Leadership Council Obama event LOU and East Kootenay Site Tours LOU resigning Leadership Council Special Leadership Council	Vancouver Victoria Vancouver Montreal Victoria Victoria Victoria Vancouver Fernie Cranbrook Victoria Victoria
Conferences (List separately and list all expenses if applicable, insert lines as needed) ¹				
Conference A:				
Air Fare	-			
Accommodation	-			
Meals	-			
Car rental, taxi or other transportation (list separately)	-			
Other expenses	-			
Registration fee	-			
Amount recovered for Conference A (if applicable)	-			
Sub-total Conference A	-			
Conference B:				
Air Fare	-			
Accommodation	-			
Meals	-			
Car rental, taxi or other transportation (list separately)	-			
Other expenses	-			
Registration fee	-			
Amount recovered for Conference B (if applicable)	-			
Sub-total Conference B	-			
Other Expenses (list separately, insert lines as needed) ¹				
Other Amounts Recovered (list separately, insert lines as needed) ¹				
Mileage, Parking, and Tolls (total for the quarter)				
Mileage	-			
Parking	361			
Public Transit	-			
Tolls	-			
Taxis	728			
Meals (total for the quarter)	517			
Total	9,947			

Quarter: 4 (Fiscal 18/19)				
CEO Name: Chris Mazurkewich Retired October 26, 2018				
Health Authority: Interior Health Authority				
Category (all conference related costs identified in separate category below):	Amount Reimbursed: (Rounded to Nearest \$)	Date:	Purpose:	Origin/Destination/Location:
Accommodation (list separately, insert lines as needed) ¹	191 279 131 225 111 141 174 236 281 125 298 159 205 472 125 164	April 18, 2018 May 1-2, 2018 May 8, 2018 May 17, 2018 June 14-15, 2018 June 23, 2018 June 21, 2018 July 11, 2018 July 4, 2018 July 16-18, 2018 July 19, 2018 September 12, 2018 September 13, 2018 September 18-20, 2018 September 24, 2018 October 17-18, 2018	Leadership Council Site Tours with Board Chair First Nations Ceremony Leadership Council Dr. Fedor farewell and HAMAC meeting RIH Foundation Fundraiser event Leadership Council Leadership Council IH & MOH Bilateral Meeting First Nations Tour Leadership Council HAMAC meeting IIRCIM conference Tripartite & Leadership Council Meetings Long Term Service Awards Leadership Council	Victoria Kootenay Boundary Williams Lake Victoria Williams Lake Kamloops Victoria Victoria Victoria Invermere & Cranbrook Victoria Kamloops Whistler Victoria Cranbrook Victoria
Air, Ferry, Other Travel (list separately, insert lines as needed) ^{1,3}	353 110 381 394 494 143 432 407 1,101 585 374 202	April 18, 2018 April 27, 2018 May 17, 2018 May 25, 2018 June 21, 2018 July 4, 2018 July 11, 2018 July 19, 2018 September 19-21, 2018 October 17-18 September 28	Leadership Council U of A Speaking Engagement - Reimbursed Leadership Council HEABC Board Meeting Leadership Council IH & MOH Bilateral Meeting Leadership Council Leadership Council Tripartite and Leadership Council MOH Bilateral Meeting and Leadership Council HEABC Board Meeting Cancelled Flight- Credit on file	Victoria Edmonton Victoria Vancouver Victoria Victoria Victoria Victoria Victoria Victoria Victoria Vancouver
Conferences (List separately and list all expenses if applicable, insert lines as needed) ¹				
Conference A:				
Air Fare	-			
Accommodation	-			
Meals	-			
Car rental, taxi or other transportation (list separately)	-			
Other expenses	-			
Registration fee	-			
Amount recovered for Conference A (if applicable)	-			
Sub-total Conference A	-			
Conference B:				
Air Fare	-			
Accommodation	-			
Meals	-			
Car rental, taxi or other transportation (list separately)	-			
Other expenses	-			
Registration fee	-			
Amount recovered for Conference B (if applicable)	-			
Sub-total Conference B	-			
Other Expenses (list separately, insert lines as needed) ¹	131		IH fleet vehicle maintenance	
Other Amounts Recovered (list separately, insert lines as needed) ¹				
Mileage, Parking, and Tolls (total for the quarter)				
Mileage	-			
Parking	234			
Public Transit	-			
Tolls	-			
Taxis	1,262			
Meals (total for the quarter)	1,334			
Total	11,251			

Notes:

- 1 - Identify date and duration of stay, purpose, city and gross cost and/or amount reimbursed, as appropriate.
- 2 - Identify any expense items reimbursed by any organization external to the reporting health authority, identify date, duration of stay, purpose, etc. for each reimbursement.
- 3 - Includes car rentals, taxis, public transport.
- 4 - Quarterly reporting end dates for fiscal 2018/19 are: Q1, June 28th; Q2, Sept. 20th; Q3, Dec 13th; and Post Audit, June 24th. HAs to post reports by 4 weeks of end date.
- 5 - Vehicle/transportation allowance excluded from this summary as it is reported in health authority Executive Compensation Disclosure reporting requirements.