

President & Chief Executive Officer Expense Reporting Template

| Quarter: 4 YTD (Fiscal 24/25)<br>Apr 1, 2024 - Mar 31, 2025  |   |                               |  |                              |
|--|---|-------------------------------|--|------------------------------|
| CEO Name: Susan Brown<br>Health Authority: Interior Health Authority                                   |   |                               |  |                              |
| Category (all conference related costs identified in separate category below):                         | Amount Reimbursed:<br>(Rounded to Nearest \$) | Date:                         | Purpose:   | Origin/Destination/Location: |
| Accommodation (list separately, insert lines as needed) <sup>1</sup>                                   |   |                               |  |                              |
|  | 138   | April 18 - 19, 2024           | Health Authority Medical Advisory Committee Meeting                                | Penticton                    |
|  | 198   | June 24 - 25, 2024            | SET on the road meeting - Includes engagement with physicians and front line staff | Creston                      |
|  | 305   | July 3, 2024                  | Board Chair/CEO Community Engagement Tours   | Salmon Arm                   |
|  | 287   | July 4, 2024                  | Board Chair/CEO Community Engagement Tours   | Revelstoke                   |
|  | 256   | August 24, 2024               | Board Chair/CEO Community Engagement Tours   | Kamloops                     |
|  | 354   | October 3, 2024               | SET on the road meeting - Includes engagement with physicians and front line staff | Kamloops                     |
|  | 237   | October 18, 2024              | Health Authority Medical Advisory Committee Meeting                                | Kamloops                     |
|  | 202   | October 19, 2024              | RIH Physician Summit   | Kamloops                     |
|  | 217   | October 31 - November 1, 2024 | Leadership Council Meeting   | Victoria                     |
|  | 299   | November 20 - 22, 2024        | SET on the road meeting - Includes engagement with physicians and front line staff | Kamloops                     |
|  | 553   | January 14 - 17, 2025         | SET on the road meeting - Includes engagement with physicians and front line staff | Roseland                     |
|  | 277   | March 27 - 28, 2025           | Health Employers Association of British Columbia                                   | Burnaby                      |
| Air, Ferry, Other Travel (list separately, insert lines as needed) <sup>1a</sup>                       |   |                               |  |                              |
|  | 989   | May 2, 2024                   | BC Command Centre Working group  | Vancouver                    |
|  | 415   | October 31 - November 1, 2024 | Leadership Council Meeting   | Victoria                     |
|  | 394   | November 28 - 29, 2024        | Health Employers Association of British Columbia                                   | Vancouver                    |
|  | 57  | March 11 - 13, 2025           | Health Quality BC Forum  | Vancouver                    |
|  | 815   | March 27 - 28, 2025           | Health Employers Association of British Columbia                                   | Vancouver                    |
| Conferences (List separately and list all expenses if applicable, insert lines as needed) <sup>4</sup> |   |                               |  |                              |
| Conference A: Doctors of BC Provincial Summit  |   |                               |  |                              |
| Air Fare   | 899   | April 16 - 17, 2024           | Doctors of BC Provincial Summit  | Vancouver                    |
| Accommodation  | 98  | April 16 - 17, 2024           | Doctors of BC Provincial Summit  |                              |
| Meals  | 51  | April 16 - 17, 2024           | Doctors of BC Provincial Summit  |                              |
| Parking  | 51  | April 16 - 17, 2024           | Doctors of BC Provincial Summit  |                              |
| Taxi   | 82  | April 16 - 17, 2024           | Doctors of BC Provincial Summit  |                              |
| Other expenses   |   |                               | Doctors of BC Provincial Summit  |                              |
| Registration fee   |   |                               |  |                              |
| Amount recovered for Conference A (if applicable)  |   |                               |  |                              |
| Sub-total Conference A   | 1,130   |                               |  |                              |
| Conference B: Health Quality BC Forum  |   |                               |  |                              |
| Air Fare   |   |                               |  | Vancouver                    |
| Accommodation  | 898   | April 22 - 25, 2024           | Health Quality BC Forum  |                              |
| Meals  | 90  | April 22 - 25, 2024           | Health Quality BC Forum  |                              |
| Parking  | 89  | April 22 - 25, 2024           | Health Quality BC Forum  |                              |
| Taxi   | 84  | April 22 - 25, 2024           | Health Quality BC Forum  |                              |
| Other expenses   |   |                               | Health Quality BC Forum  |                              |
| Registration fee   |   |                               |  |                              |
| Amount recovered for Conference B (if applicable)  |   |                               |  |                              |
| Sub-total Conference B   | 1,160   |                               |  |                              |
| Conference C: Institute of Corporate Directors Conference  |   |                               |  |                              |
| Air Fare   |   |                               |  | Toronto                      |
| Accommodation  | 1,144   | June 3 - 6, 2024              | Institute of Corporate Directors Conference  |                              |
| Meals  |   |                               |  |                              |
| Parking  | 102   | June 3 - 6, 2024              | Institute of Corporate Directors Conference  |                              |
| Taxi   | 178   | June 3 - 6, 2024              | Institute of Corporate Directors Conference  |                              |
| Other expenses   |   |                               | Institute of Corporate Directors Conference  |                              |
| Registration fee   |   |                               |  |                              |
| Amount recovered for Conference C (if applicable)  |   |                               |  |                              |
| Sub-total Conference C   | 1,424   |                               |  |                              |
| Conference D: Union of British Columbia Municipalities   |   |                               |  |                              |
| Air Fare   | 949   | September 16 - 20, 2024       | Union of British Columbia Municipalities   | Vancouver                    |
| Accommodation  | 2,147   | September 16 - 20, 2024       | Union of British Columbia Municipalities   |                              |
| Meals  | 150   | September 16 - 20, 2024       | Union of British Columbia Municipalities   |                              |
| Parking  | 121   | September 16 - 20, 2024       | Union of British Columbia Municipalities   |                              |
| Taxi   | 95  | September 16 - 20, 2024       | Union of British Columbia Municipalities   |                              |
| Other expenses   |   |                               | Union of British Columbia Municipalities   |                              |
| Registration fee   |   |                               |  |                              |
| Amount recovered for Conference D (if applicable)  |   |                               |  |                              |
| Sub-total Conference D   | 3,461   |                               |  |                              |
| Conference E: Institute of Corporate Directors Conference <sup>7</sup>                                 |   |                               |  |                              |
| Air Fare   | 471   | June 2 - 5, 2025              | Institute of Corporate Directors Conference  | Edmonton                     |
| Accommodation  |   |                               |  |                              |
| Meals  |   |                               |  |                              |
| Parking  |   |                               |  |                              |
| Taxi   |   |                               |  |                              |
| Other expenses   |   |                               |  |                              |
| Registration fee   | 1,517   | June 2 - 5, 2025              | Institute of Corporate Directors Conference  |                              |
| Amount recovered for Conference E (if applicable)  |   |                               |  |                              |
| Sub-total Conference E   | 1,989   |                               |  |                              |
| Other Expenses (list separately, insert lines as needed) <sup>1</sup>                                  |   |                               |  |                              |
| Meeting Expenses   | 268   | June 12, 2024                 | Q1 IH Set Quarterly Strategic Alignment meeting                                    | Kelowna                      |
|  | 261   | September 11, 2024            | Q2 IH Set Quarterly Strategic Alignment meeting                                    | Kelowna                      |
| Consulting fees  | 47  | May 1, 2024                   | UBCO Chamber of Commerce   | Kelowna                      |
| Membership fees  | 475   | 2025                          | Canadian College of Health Executives  | Ottawa                       |
| Registration fee   | 378   | September 16 - 20, 2024       | Union of British Columbia Municipalities Forum                                     | Vancouver                    |
| Academic Course Fees   | 998   | September 26, 2024            | Institute of Corporate Directors Course  | Toronto                      |
| Registration fee   |   |                               |  |                              |
| Subtotal Other expenses  | 2,427   |                               |  |                              |
| Other Amounts Recovered (list separately, insert lines as needed) <sup>2</sup>                         |   |                               |  |                              |
|  | (899)   | April 16 - 17, 2024           | Doctors of BC Provincial Summit  | Vancouver                    |
|  | (989)   | May 2, 2024                   | BC Command Centre Working group  | Vancouver                    |
|  | (394)   | November 28 - 29, 2024        | Health Employers Association of British Columbia                                   | Vancouver                    |
|  | (57)  | March 11 - 13, 2025           | Health Quality BC Forum  | Vancouver                    |
| Mileage, Parking, and Tolls (YTD)  |   |                               |  |                              |
| Fuel   | 102   |                               |  |                              |
| Mileage  |   |                               |  |                              |
| Parking  | 55  |                               |  |                              |
| Public Transit   |   |                               |  |                              |
| Tolls  |   |                               |  |                              |
| Taxis  | 325   |                               |  |                              |
| Subtotal Mileage, Parking, and Tolls (YTD)   | 482   |                               |  |                              |
| Meals (YTD)  |   |                               |  |                              |
|  | 685   |                               |  |                              |
| Total  |   |                               |  |                              |
|  | 16,411  |                               |  |                              |

Notes:

- 1 - Identify date and duration of stay, purpose, city and gross cost and/or amount reimbursed, as appropriate.
- 2 - Identify any expense items reimbursed by any organization external to the reporting health authority, identify date, duration of stay, purpose, etc. for each reimbursement.
- 3 - Includes car rentals, taxis, public transport.
- 4 - Quarterly reporting end dates for fiscal 2024/25 are: Q1, Jun 20, 2024; Q2, Sept 12, 2024; Q3, Dec 5, 2024; and Post Audit, Jun 30, 2025. (Has to post reports by 4 weeks of the quarter ends)
- 5 - Vehicle/transportation allowance excluded from this summary as it is reported in health authority Executive Compensation Disclosure reporting requirements.
- 6 - The CEO Expense Report is prepared on a cash basis (GST rebate is included in the expenses reported) to ensure reports consistency.
- 7 - Prepaid expenses paid during fiscal 2025 for the Institute of Corporate Directors Conference which will take place during fiscal 2026.