

Wall Receptacle Installation Work Plan - Leased Sites

Please download and save a copy of this form before completing it.

To be used for minor cutting (ex. less than 6"x6" hole, less than 2 hours of work) into walls, such as for receptacle installations, in leased healthcare facilities not covered by IH IPAC.

Note: this document is to support appropriate Infection Prevention and Control (IPAC) measures. Hazardous materials procedures (ex. Asbestos & lead safe work procedures) are outside of the scope of this document and must be addressed in addition to IPAC requirements.

Site:

Area:

Date of work:

Contractor (name and contact info):

Scope (please describe steps of work to be completed)

Infection Prevention and Control Measures all of the following must be adhered to.

Set up:

- All materials/tools/equipment must be clean and dry prior to entering the facility.
- HEPA equipment must be clean and have current DOP certification.
- Workers must follow [hand hygiene](#) best practices.
- All patient/clinical equipment and supplies must be moved away from the work area.
- The poly must entirely contain the area of the wall to be cut (see example picture at end of document)
- Misting bottle must have only fresh potable water (soap amendment may be added)
- Drywall must be left in a good condition, with no raw drywall exposed (ex. Cover plate must be in place over new receptacle)

Procedure:

1. Determine location for outlet.
2. Place cutting tool(s) inside of poly bag.
3. Seal poly bag to wall (as shown in picture) to completely cover outlet location (100% of bag opening edge must be fully taped to wall)
4. Use cutting tool inside sealed bag to complete cut in wall
5. Carefully lift small section of tape to allow spray nozzle inside of bag space. Mist water into bag space to contain any loose dust.
6. Remove poly bag from wall, taking care not to disperse any dust or debris, and seal tightly with tools still inside.
 - Sealed poly bag is to be removed from site.
7. Wipe area with hospital grade disinfectant and HEPA vacuum area including floor, wall, and inside the outlet.
8. Area around outlet to be disinfected again after outlet installation.
9. Sealed poly bag is removed from site still in a sealed state.
 - Tools are removed from poly bag offsite and cleaned and disinfected prior to being brought back into site
 - Poly bag shall not be reused, and is disposed of
10. Environmental Services (EVS) to clean area once work is complete – project manager to coordinate with EVS

Other:

Site Map (indicate locations of work and travel path)

Contractor Representative responsible for monitoring to ensure compliance with the above

Name:

Position:

Phone Number:

Signature:

Date:

IH Leasing and property management

Signature:

Date:



Effective Date	August 2026		
Last Reviewed			
Partners Reviewed	Leasing & Partnerships, Business Integration & Development		
Approved By	IPAC		
Owner	Infection Prevention and Control		
Revision History	Date	Section	Revision