

Welcome to the Health Career Access Program!

Completing this program is the first step in your journey of [working in the health care sector](#). The activities below need to be completed prior to you working independently, within the health care delivery team.

Create a LearningHub Account

1. Sign-up for a Learning Hub Account (<https://learninghub.phsa.ca/Learner/Home>)
ENSURE YOU USE GOOGLE CHROME as your browser (may have to download)
2. When verifying your account email, select **Affiliate/Contractor** as the account type. If you are not a part of a Health Authority, select your local area Health Authority. You will need to do this in order to access the online courses.

Complete Provincial Curriculum (Online)

3. Log on to the LearningHub (<https://learninghub.phsa.ca/Learner/Home>) and enter the **Course Code 24230** in the search field.
4. Enroll in [Curriculum: Provincial Standard Health Care Support Worker Orientation Program](#) (22h 20mins). Begin the courses. **If it does not show as complete DO NOT redo the course. Contact the support on the site. Once you have completed ALL courses you will get an email of completion-this needs to be sent to your employer.** If you do not, reach out to Learner Support.

Complete Additional Provincial Requirements

5. Complete the *Additional Provincial Online Safety requirements* on page 2 below. Tick them off when you have completed them and keep for your own records **PLEASE** pay attention to the times it should take-some are meant for you're to be familiar with and not to know all the information.
6. Complete Food safe. If you already have it you will submit a copy to the college when asked. Hold on to the original-a copy will eventually be added to your personnel file as well.

Complete Employer-Specific Orientation (prior to first shift)

7. Complete local, site-based orientation (online)
8. Attend local, site-based orientation (in-person)

Complete Employer-Specific Orientation on site

11. Complete on-site, mentored "shadow shifts" with members of the health care delivery team.

If you are on Google Chrome and having issues with the Learning Hub, reach out to the support available on the hub.