

Preparing for Students at IH: Tasks and Resources

The following items are required to be completed prior to the learner's first day in the clinical setting. Failure to comply may result in a delayed or disrupted student placement. To learn more about student placements with Interior Health, please see [this link](#)

IH	School	Student	Requirements	Resources
<u>One term prior to placement start</u> (Planning & Coordination Tab)				
√	√		Ensure there is a current Educational Institution Affiliation Agreement between health authority and school	Student Placement UCIPP Template Non-UCIPP Template
√	√		Review Practice Education Guidelines (PEGs)	PEGs
√	√		Enter placement in HSPnet; a system used to coordinate student placements and enable the secure transfer of student data to the health authorities. For out of province schools, an email will be sent with Guest Access invitation from an HSPnet user.	HSPnet
	√	√	Completion of prerequisites, records maintained by school: - Criminal Records Check - Immunization Records - Mask Fit Testing	Criminal Record Check Communicable Disease Prevention Respiratory Protection
<u>One month prior to placement start</u>				
	√	√	Complete Student Practice Education Core Orientation (SPECO) – complete orientation modules and send record (checklist) to school. In order to access modules, the student will need to create an account on LearningHub	SPECO Checklist LearningHub Quick Reference Guide for Account Set-up
	√	√	Confidentiality Undertaking for Student Placement (only ever need to be completed once)	Students with an IH mnemonic and iLearn access: iLearn 1331 Students without computer access Form
√	√		Students may require access to clinical information systems. Submit request for access (mnemonic, email, meditech) through the Access Management Portal For out of province schools or schools without an account, please submit access request by completing the External User Access Agreement	Access Management Portal External User Access Agreement To be signed by student and unit manager
	√	√	Photo ID	Student is expected to wear their school ID at all times. IH does not provide photo ID as students are not staff

Please let us know about your student experience by completing this [Clinical Experiences Survey](#)!