

Process for Community Vaccine Providers to Obtain Adult Vaccine from Health Centres

1. Review BCCDC CDC Manual, Chapter 2 [Immunization Program](#) prior to ordering vaccine.
2. Visit www.interiorhealth.ca > Partners > Immunizations > Immunizations Resources & Tools > Physician Immunization Program
3. Visit these recommended websites for more immunization information:
 - [Health Professionals | BC Centre for Disease Control](#)
 - [Reference Materials | BC Centre for Disease Control](#)
 - [Training Videos | BC Centre for Disease Control](#)
 - [Immunization Competency | BC Centre for Disease Control](#)
 - [BC Immunization Schedules](#) at HealthLink BC

How to Obtain Vaccine from Public Health Centre

4. Obtain a **Adult Vaccine Order Form for Community Vaccine Providers** from your local Health Centre or via www.interiorhealth.ca > Partners > Immunizations > Immunizations Resources & Tools>Physician Immunization Program
5. Order one month's supply at a time. Do not overstock.
6. Fax **Adult Vaccine Order Form** to local Health Centre Attention: Prevention Services Assistant.
7. Maintain cold chain at all times. Bring a cooler, bubble wrap and ice packs to the Health Centre for vaccine pick up during your designated time. Refer to the Communicable Disease Control Immunization Program Manual Section VI [Management of Biologicals](#) for information on cold chain, equipment recommendations, handling of biological products and management of a cold chain incident.
8. Review immunization records prior to vaccine administration. You may use **CVP Request for Records** available from your local Health Centre or via www.interiorhealth.ca > Partners > Immunizations > Immunizations Resources & Tools > Physician Immunization Program
9. Report back to the Health Centre monthly on vaccine administered using the **Report of Immunization Form: Adult Immunization** available from your local Health Centre or via www.interiorhealth.ca > Partners > Immunizations > Immunizations Resources & Tools>Physician Immunization Program

10. Report Adverse Events Following Immunization (AEFI) to the local Health Centre using [Adverse Events Following Immunization Form](http://www.bccdc.ca/discord/CDSurveillanceForms/default.htm) available at <http://www.bccdc.ca/discord/CDSurveillanceForms/default.htm>
11. Report any cold chain incidents to the local Health Centre as outlined in [Equipment Malfunction or Power Failure](http://www.bccdc.ca/imm-vac/ForHealthProfessionals/coldchain/default.htm) available at <http://www.bccdc.ca/imm-vac/ForHealthProfessionals/coldchain/default.htm>