



Resource Sheet

WORKFORCE DEVELOPMENT AGREEMENT

This Resource Sheet compiles the information needed to support your learning about the Workforce Development Agreement.



WDA & REDCAP RESOURCES

Resources to help you and your staff understand the what, why, how and where for WDA reporting are outlined here.

Click on the links below for more information.

Documents	Education & Training Materials
<p>Client Notification Client notification form to be posted and shared regarding the collection of personal information under the WDA</p> <p>Informed Consent Conversation—Sample Script Provides response examples when talking to clients about the collection of personal information under the WDA</p> <p>WDA Description of Services Provides a description of pre-employment support, supported employment & supported education</p> <p>WDA Glossary of Data Elements Provides provincial definitions of the 31 data points collected under the WDA</p> <p>WDA & REDCap FAQs for IH Contracted Agencies Key FAQs regarding the WDA and REDCap</p> <p>Important Dates Reporting deadlines and REDCap Updates</p>	<p>WDA Education for IH Contracted Services Recorded training session (IHA)</p> <p>REDCap Training for IH Contracted Services Recorded training session (IHA)</p> <p>REDCap Technical Guide How to access, navigate and create client records in REDCap</p> <p>Reference Sheet for Correcting REDCap Errors Identify & correct missing required fields and data entry errors in client records</p>
Recommended Websites	Help
<p>Government of Canada Information about the federal WDA</p> <p>Canada-BC WDA Information about the Canada-BC Workforce Development Agreement</p>	<p>WDA questions: WDA@interiorhealth.ca</p> <p>Contract questions: ContractReports@interiorhealth.ca</p> <p>Technical Questions: ServiceDesk@interiorhealth.ca Or call: 1-855-242-1300 Let them know that you are an IH contracted service provider</p>

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