

AK1000 – Healthier Vending in IH Facilities

Interior Health would like to recognize and acknowledge the traditional, ancestral, and unceded territories of the Dākelh Dené, Ktunaxa, Nlaka'pamux, Secwépemc, St'át'imc, syilx, and Tsilhqot'in Nations, where we live, learn, collaborate and work together.

Interior Health recognizes that diversity in the workplace shapes values, attitudes, expectations, perception of self and others and in turn impacts behaviors in the workplace. The dimensions of a diverse workplace includes the protected characteristics under the human rights code of: race, color, ancestry, place of origin, political belief, religion, marital status, family status, physical disability, mental disability, sex, sexual orientation, gender identity or expression, age, criminal or summary conviction unrelated to employment.

1.0 PURPOSE

To promote and provide food and beverage vending options that align with IH's vision to foster health and well-being for all.

2.0 DEFINITIONS

TERM	DEFINITION
<i>Dispenser:</i>	<i>All self-service food and beverage vending, including but not limited to:</i> <ul style="list-style-type: none"> <i>vending machines;</i> <i>honour boxes (e.g. container of food and or beverages with a coin box).</i>
<i>Vended Food and Beverages:</i>	<i>All items in Dispensers, including fundraising food and beverages.</i>

3.0 POLICY

Policy Applicability

- 3.1 The Policy applies to all IH facilities that are:
- 3.1.1 owned or leased by IH;
 - 3.1.2 a location owned by IH and leased to non-IH tenants providing health-related services; and
 - 3.1.3 a private location funded in whole or part by Interior Health.
- 3.2 The Policy does not apply to:
- 3.2.1 any facility owned by Provincial Public Bodies that are leased to a third party providing non-government services;

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Policy Steward: Corporate Director of Support Services	
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- 3.2.2 IH leased space in a privately-owned location or any common areas used by IH and others (i.e., lobbies); and
- 3.2.3 Vended Food and Beverages in residential facilities accessed by residents only.
- 3.3 All owners or tenants of any facility open to the public are strongly encouraged to comply with this Policy.

Policy Statements

- 3.4 Vended Food and Beverages in IH facilities must include healthy choices.
- 3.5 Using the definitions from the BC Government's [Vending-Policy-2014 - Healthier Choices in Vending Machines in BC Public Buildings](#). Dispensers must stock:
 - 3.5.1 at least 50% "Sell Most" items;
 - 3.5.2 up to 50% "Sell Sometimes" items; and
 - 3.5.3 no "Do Not Sell" items.
 Note: The interpretation of this [Vending-Policy-2014 - Healthier Choices in Vending Machines in BC Public Buildings](#) is the responsibility of the Ministry of Health.
- 3.6 IH Facilities must report on their vending machine revenue annually.
- 3.7 All Dispenser agreements must be formalized by a contract that adheres to this Policy.

4.0 PROCEDURES

- 4.1 **Staff responsible for Dispenser agreements** must:
 - 4.1.1 contact the manager of Sourcing and Contracts Management PHSA or the Food Services Standards Committee for guidance before entering into any agreement;
 - 4.1.2 formalize their Dispenser agreement to comply with this Policy;
 - 4.1.3 report their agreement to Purchasing; and
 - 4.1.4 report revenue from Dispenser agreements to Purchasing annually.
- 4.2 **Health Service Administrators** must:
 - 4.2.1 ensure all Dispenser agreements in their facilities are formalized and adhere to this Policy; and
 - 4.2.2 work with facility managers, auxiliary and Foundation contacts, and department heads as required to achieve this.

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4.3 Facilities Management must:

- 4.3.1 ensure that property agreements, for tenants providing health-related services in IH-owned facilities, state that vending will comply to this Policy; and
- 4.3.2 when IH leases space in a privately-owned facility shared with another tenant(s), facilities management will attempt to negotiate that vending in common areas will comply to this Policy.

4.4 Purchasing must:

- 4.4.1 provide contract templates and assistance to staff in formalizing Dispenser agreements;
- 4.4.2 keep a record of all Dispenser agreements; and
- 4.4.3 complete a basic report of Dispenser agreements revenue annually and submit to Finance.

5.0 REFERENCES

- 5.1 Healthier Choices in Vending Machines in BC Public Buildings found at: [Vending-Policy-2014.](#)

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